National Provider Identifier (NPI)

MDCH Department of Community Health

NPI Background and Overview

What is the NPI?

- HIPAA mandate requiring a standard unique identifier for health care providers

- NPI will replace all other provider identifiers

- Compliance Date: May 23, 2007

What is the NPI?

- 10 digit identifier
  - All numeric
  - Does not convey information about the provider
    - Type, Location, MD, DO, etc.

- Michigan Medicaid will require the NPI on electronic **and** paper transactions

Purpose of the NPI

- To improve the efficiency and effectiveness of the health care system

- To protect the security and privacy of health care information by setting standards

An NPI will not:

- Guarantee reimbursement by health plans

- Enroll providers in health plans

- Make providers covered entities

NPI Enumeration

Who can have an NPI?

- Any health care provider is eligible
  - If you are a health care provider but do not transmit electronically then you are <u>eligible</u> for an NPI

- Some health care providers may be required
  - If you are a health care provider that transmits electronically then you are <u>required</u> to have an NPI

Examples of Health Care Providers

- **Individuals**-
  - Physicians, Dentists, Nurses, Chiropractors, etc..

- **Organizations**-
  - Hospitals, Ambulatory Care Facilities, Laboratories, Group Practices, etc..

Subparts

- Subparts are components of the organization

- If subparts conduct their own standard transactions, they must obtain NPI's

- It is up to the organization provider to determine what subparts need an NPI to be identified on transactions

Examples of Subparts

- Hospital subparts
  - rehab units, psych units, acute care, therapy services, renal dialysis, surgical centers, etc…

- Pharmacies, Home Health agencies, Group practices labs, etc..,
  - may determine each physical location as a subpart

- DME suppliers **<u>MUST</u>** have an NPI for each location per CMS

Who cannot have an NPI?

- Providers who do not provide health care as defined by CMS
  - ATYPICAL PROVIDERS
    - Example: non-emergency transportation, respite services, adult foster care, etc.
- Billing Agents, Clearinghouses, Software Vendors, etc.

Provider Requirements

- Must obtain NPI and begin using it in transactions by May 23, 2007

- Must notify NPPES enumerator within 30 days of any changes to application information

- Must disclose its NPI when requested

Provider Implications

- Before applying for your NPI, review all the provider numbers you currently use

    - Do you have multiple numbers for the same payer?
    - Are some set up for special reimbursement?
    - Do some indicate service location?

Provider Implications

- Talk to your billing agent
  - Will your billing agent require changes to accommodate the new number?
  - Will other changes need to be made to your system to remove the numbers being replaced?
  - When will your billing agent make these changes?

I have my NPI... Now What?

NPI Acceptance

- Report NPI on Medicaid 837's
  - Professional and Dental available NOW
  - Institutional coming soon

- Legacy Medicaid ID MUST be provided on ALL claims

Reporting NPI's on 837

- **LOOP 2010AA**
- Professional/Dental
  - NPI (Primary Identifier)
    - NM108 and NM109
  - FEIN (Additional Identifier)
    - REF01 and REF02
  - Provider Type and ID (Additional Identifier)
    - REF01 and REF02

Medicaid Wants your NPI number

- MEDICAID NPI DEADLINE…
  - November 15, 2006
  - Will accept NPI after this date for new providers

- MEDICAID INTERNAL TESTING…
  - January 1, 2007

How do I report my NPI number to Medicaid?

MDCH NPI Capture

- MDCH's Single Sign-on (SSO)
  - https://sso.state.mi.us

- For a list of detailed instructions go to: www.michigan.gov/mdch >> Providers >> National Provider Identifier (NPI)

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User ID [   ]

Password [   ]

Login | Register*

* **If you do not have a username, please click "Register" to apply.**

I forgot my Password

REGISTRATION- Step 1

* Indicates required field

First Name *

Middle Initial

Last Name *

Email Address *

NOTE: Users who have been assigned a State of Michigan email address must use this address to register.

Continue   Clear

DCH Application Portal

WELCOME John Doe,

You are currently subscribed to the following applications:

- [NPI Collection for Medicaid Providers](#)

Subscribe to Applications   Add new Roles to Existing Subscription

Account Maintenance   Sign Off
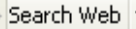
NPI Categories

- Individual
  - MD, DO, DDS, etc.

- Business
  - Hospital, Ambulance, Laboratory, etc.

- Group

  PC, INC, LLC, PLC, LTD

Address https://sso.mdch.state.mi.us/dch-npia/webnpi/confirmNpi.do?dispatch=cancel   → Go

Yahoo!   Search Web   Welcome Tour   Choose Buttons   Answers

Links

Add NPI

Individual (MD, DO, DDS, DPM, OD, etc.)

Business (Hosp, Ambulance, Lab, ESRD, Home Health, Nursing Home, etc.)

Group (Group Practice - Corporation, Inc., LLC, LTD, etc.)

Mass NPI Collector (Groups with 15 or more individual provider NPIs to enter)

General

Exit Application

Version: 1.2
Last Updated: 05/31/2006

This application is to ensure that all Medicaid Billing ID Numbers and Group Practice locations are correctly associated with an appropriate NPI number. MDCH is currently not accepting the NPI number for billing purposes until May 23, 2007. Please watch the MDCH web site http://michigan.gov/mdch for further instructions regarding NPI.

Adding Individual NPI

- Information Needed:
  - NPI
  - Medicaid Billing ID
    - Current Medicaid Provider ID (7-digits)
  - Provider Type
    - Select from drop down box

Individual

Home

National Provider Id * : [   ]

Billing Id * : [   ] **[Enter one of your Billing Id's]**

Provider Type * : Select from list ▼

Select from list
Select from list
10-Certified Registered Nurse Anesth (CRNA)
10-Certified Nurse Midwife(CNM)
10-Certified Occupational Therapists
10-Certified Physical Therapists
10-Dentist (Oral Surgery)
10-Nurse Practitioner (NP)
10-Physician (MD)
10-RN (Private Duty)
10-LPN (Private Duty)
11-Physician (DO)

Done   🔒 ✅ Trusted sites

NPI Collection for Medicaid Providers

All fields marked with ' * ' are mandatory

Provider Information

Full Name	:
License Number	:
SSN	:
Provider Type	:

If any of the above shown information is incorrect, please send an email to
providerenrollment@michigan.gov

Confirmation

National Provider Id '	:	[This NPI will be associated with all your billing ID's]
Confirmed By '	:	[Enter full name]
Phone Number '	:	[Enter 10 digit phone number]
Email Address	:	
Comments	:	

Submit   Cancel

NPI Collection Confirmation

Full Name :

Email Address :

Confirmed By :

Phone Number :

Tax Id \ EIN \ FEN :

Provider Type :

NPI associated

NPI	Billing Id	Address

[Done] [Print for Confirmation]

Adding Business NPI

- Information Needed
  - Tax ID
  - Provider Type

- Billing ID List per Tax ID will be populated
  - Report associated NPI with Billing ID and Address
  - May have same NPI for multiple Billing IDs

Business

All fields marked with ' * ' are mandatory

[Home](#)

Tax Id \ EIN\ FEIN *   :   [   ] - [   ]

Provider Type *   :   Select from list ▼

[Submit]   [Clear]   [Cancel]

Note

If you have NPI's that do not fit correctly with the Medicaid Billing ID's that MDCH previously assigned, send an email to providerenrollment@michigan.gov explaining your additional NPI's and how they are assigned. Provider Enrollment will then contact you.

If you have Multiple NPI's for a single Medicaid Billing ID number, send an email to providerenrollment@michigan.gov explaining your additional NPI's and what they are assigned to. Provider Enrollment will then contact you.

Done   🔒 ✅ Trusted sites

NPI - Microsoft Internet Explorer

All fields marked with ' * ' are mandatory   Home

Provider Information

Full Name   :   Tax Id \ EIN\ FEN :

Provider Type   :

If any of the above shown information is incorrect, please send an email to providerenrollment@michigan.gov

[1] Billing Id's associated with Tax id [   ] & Provider Type [   ] each require NPI

#	NPI	Billing Id	Address
1			

Confirmation

Confirmed By : [   ] [enter full name]   Phone Number : [   ] [enter 10 digit phone number]

Email Address : [   ]

Comments   : [   ]

[Submit]   [Cancel]

Done   Local intranet

start   ProviderSupport...   Mail From: Kare...   National Provide...   ProviderSupport...   DCH Application...   NPI - Microsoft I...   3:11 PM

Adding Group NPI

- Information Needed
  - Tax ID

- Address list per Tax ID will be populated
  - Report associated NPI with Address

Group

Tax Id \ EIN\ FEN *   :   [   ]-[   ]

[Submit]   [Clear]   [Cancel]

---Note---

If you have NPIs that do not match correctly with the Group locations assigned by MDCH, send an email to providerenrollment@michigan.gov explaining the discrepancy and the additional NPIs.

If you have Multiple NPIs for a single Group location, send an email to providerenrollment@michigan.gov explaining your additional NPIs.

Done   Local intranet

Mass NPI Spreadsheet

- For Groups with 15 or more Individual NPIs
  - Request password from npi@michigan.gov
  - Email password protected spreadsheet back to npi@michigan.gov

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Address   http://www.michigan.gov/documents/NPICollection_170695_7.xls   Go   SnagIt

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	A	B	C	D	E	F	G	H	I	J
1	File Creation Date					Contact Phone Number				
2	Sending Organization Name					Contact E-Mail Address				
3	Contact First Name									
4	Contact Last Name									
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6	Provider Last Name	Provider First Name	Medicaid Provider Type	Medicaid Billing ID	Individual Tax ID	Individual NPI	Group NPI	Group Tax ID	Practice Name	
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Additional NPI Resources

Provider Updates

- Where can I go for more information?
    - www.michigan.gov/mdch >>Providers>> National Provider Identifier (NPI)
    - http://www.cms.hhs.gov/NationalProvIdentStand - Full policy and Medicare Recommendations
    - http://www.wedi.org/ - Provider based NPI Workgroups and Analysis (Subparts)
    - http://www.wedi.org/npioi/ - The Wedi NPIOI (Outreach Initiative)
    - https://nppes.cms.hhs.gov/ - For Application and Enumeration

10/4/2006

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Statistics & Reports

Providers

Inside Community Health

Health Systems & Health Profession Licensing

Homeland Security

michigan steps up

michiganstepsup.org

Safe Delivery

What's New

► From the Director

Director Janet Olszewski details the steps Michigan is taking to address the potential threat of pandemic influenza.

► Making Health Care Affordable and Accessible [PDF]
In her State of the State Address, Governor Granholm proposed a revolutionary new way to address the rising cost of health care in Michigan and the burden it places on our families and our businesses.

► MDCH Announces Launch Of Michigan Volunteer Registry
Web-based System Raises Level Of Protection For Michigan Citizens

► DEPARTMENT HOSTED STATEWIDE LONG-TERM CARE CONFERENCE, MARCH 23RD AND 24TH AT THE DETROIT HILTON IN TROY

► Where to find information about Medicare Part D Pharmacy Plans
Helpful contact information for beneficiaries and providers

► Request for Proposal for Long-Term Care Single Points of Entry [PDF]

Departments/Agencies

Online Services

Surveys

RSS Feeds

Quick Links

- Influenza in Michigan
- Michigan Medicaid Long Term Care Task Force
- Informed Consent for Abortion
- Shortcuts to MDCH Web Topics
- MDCH Brochures Available for Download
- Emerging Diseases
- Might I be eligible for benefits? Click here to find out
- Local Health Department Map
- GENDIS - Genealogical Data
- Aging Services - MiSeniors.net
- News Releases
- Michigan's State Planning Project for the Uninsured.
- Community Collaboratives
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> Toxic Substances

> Substance Abuse Providers

Birth, Death, Marriage & Divorce Records

Physical Health & Prevention

Pregnant Women, Children & Families

Mental Health & Substance Abuse

Health Care Coverage

Providers

- **National Provider Indentifier (NPI)**
  Stay educated on the National Provider Identifier (NPI) that will be required for eligible Medicaid providers as of May 23, 2007. This link will provide all information on the NPI to keep providers up to date.

- **Ephedrine Sales Restricted Beginning December 15**
  Retailers to join fight to stop the spread of methamphetamine in Michigan

- **Hepatitis C Conference: Collaboratively Confronting the Challenge** [PDF]
  Thursday, October 27, 2005, in Ypsilanti, MI. Sponored by the Michigan Department of Community Health and the Michigan Chapter of the American Liver Foundation.

- **Local Health Department Guidelines For Environmental Cleaning And Disinfection of Norovirus** [PDF]
  This document is intended to provide guidance for the environmental clean-up and disinfection of norovirus-contaminated surfaces. If there is a suspected norovirus outbreak at your facility please contact your local health department immediately for additional information and further instruction.

- **Detroit Health Care Stabilization Workgroup**
  Michigan Department of Community Health Director Janet Olszewski and the members of the Detroit Health Care Stabilization Workgroup presented Governor Jennifer M. Granholm with their report outlining strategies and solutions to address the health care needs in Detroit.

- **Medicaid/CSHCS Providers Using Tax Identification/Social Security Numbers** [PDF]
  Effective January 1, 2004 the Michigan Medicaid Program will require all eligible providers who conduct business with the Michigan Medicaid Program to be registered on the State of Michigan's Vendor Registration System. This must be done prior to returning the Medical Assistance Provider Enrollment Agreement. This registration process includes anyone who has received a NEW tax number.

HIPAA
Click here for: HIPAA information for providers

Institutional Review Board
Click here for: information about the Institutional Review Board For the Protection of Human Research Subjects

Information for Medicaid Providers
Click here for: information for Medicaid providers.

State Loan Repayment Program
Click here for: information about the State Loan Repayment Program .

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- CDC Public Health Image Library
- Michigan Hospital Advisory Commission
- Michigan's Long Term Care Portal
- Michigan's Long Term Care System
- West Nile Virus
- Local Health Departments
- Brochures
- Michigan's State Planning Project for the Uninsured.
- Community Collaboratives
- MDCH Online Services

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National Provider Identifier (NPI)

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WANTED!
Medicaid wants your NPI number!!!

The National Provider Identifier (NPI) is part of the HIPAA mandate requiring a standard unique identifier for health care providers. On the compliance date, **May 23, 2007**, the NPI will be the only health care provider identifier that can be used for identification purposes in standard transactions by covered entities.

MEDICAID NPI UPDATES

CAPTURING NPIs
An **NPI Mass Collector** spreadsheet has been added to the Medicaid NPI collection process. This Mass Collector is designed for Groups with 15 or more individual NPI's (Type 1) to submit in bulk. The Mass Collector is password protected for security purposes. Please email npi@michigan.gov to receive your password and then click Mass Collector to access your spreadsheet. Once you have entered all of your NPI's and other related information onto this spreadsheet, attach it to an email and send it back to npi@michigan.gov. Please put in the subject line "Mass NPI." Further instructions can be found within the NPI Mass Collector Spreadsheet.

Medicaid is also **capturing** NPIs for providers who have already applied and obtained them. Providers may use the Michigan Medicaid Single Sign On application (SSO) to report their NPIs to Medicaid. Providers will need to log on to https://sso.state.mi.us to get to the SSO sign-in page and review the SSO Instructions.

ACCEPTING NPIs
Michigan Medicaid is now **accepting** the NPI in addition to the Medicaid provider ID on the 837 Professional and Dental electronic claim formats. Michigan Medicaid cannot accept the NPI on the Institutional electronic formats yet. You MUST continue to provide the existing Medicaid legacy provider ID on ALL claims until May 23, 2007. CMS has issued FAQ #5816, which provides instructions on how to report the NPI in the current HIPAA transactions.

NPI Questions?
Email npi@michigan.gov